

Idaho City Days Exhibitor/Vendor Registration

I/We, representing the undersigned company wish to participate as an Exhibitor/ Vendor in the 2023 Idaho City Days Event for the Idaho City Chamber of Commerce, September 30th and October 1st 2023.

_____ \$250 Vendor booth space - 20' X 10' space

_____ \$125 Vendor booth space - 10' X 10' space

_____ \$60 Not for Profit or ID City Chamber Member Vendor booth space - 10' X 10' space

_____ \$30 Vendors with proof of current Idaho City Yearly City Vendor Permit - 10' X 10' space

_____ \$50 Late registration fee. If registration form is not received or proof of current yearly Idaho City permit is not provided before **August 15, 2023**.

(Includes City vendor permit fees; Event Permits will be provided on day of event to be displayed in booth)

The event shall be held on Saturday and Sunday September 30th and October 1st. **Saturday check in at 8:00 AM.** Be ready for sales no later than 10:00 AM and ending at 7:00 PM. You are encouraged to stay open as late as you wish on Saturday night. Sunday beginning at 10:00 AM and ending at 5:00 PM. All Vendors are required to participate both days of the event. **NO Exceptions. If you take down or close before the end of the event you may be fined a \$50.00 fee.**

Booths in the vendor fair portion of the event shall be assigned at the discretion of the Chamber with an eye towards not placing any obvious competitors in close proximity one to another. Booth size shall be a 10'X10', or a 20' X 10' space. You are responsible for all your needed supplies. You are welcome to have more than one 10'x10' space size by making sure to list quantity of spaces above and add combined totals in your total payment below. Every effort to accommodate other reasonable requests will be made. Booths must be self-contained or use a separate low-profile, low sound generator for ALL their power needs. **Electricity is NOT available. Security WILL be provided Saturday night.**

Vendor registrations must be received by **August 15, 2023 to avoid the late fee. All other registrations close by September 15, 2023. CANCELLATION must be written notification received by September 15, 2023 to qualify for a 75% refund. After that date, no refunds will be granted for ANY reason. The late registration fee is non-refundable.**

Fees can be paid by mail or visit our idahocitychamber FaceBook page and click the "Sign Up" button or visit www.idahocitychamber.org for online registration.

Name: _____ Total \$ amount: _____

Company: _____ Phone #: _____

Address: _____ City: _____ ST: _____ Zip: _____

Product/Service Sold _____

Email: _____

Checks should be made payable to:

Idaho City Chamber and mailed to **Attn: ID City Days – P.O. Box 507, Idaho City, Idaho 83631** Or request an invoice at email boardmembers@idahocitychamber.org

(Below portion completed by receiving official).

Date: _____ Company: _____

Funds Received for Idaho City Days 2023: \$ _____ Check # _____